



HONG KONG SCHOOLS MUSIC AND SPEECH ASSOCIATION

香港學校音樂及朗誦協會

(The Association is incorporated with limited liability 本會為以有限責任形式成立為法團的公司)

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73rd Hong Kong Schools Music Festival (2021) Pre-competition Reminder

The 73rd Hong Kong Schools Music Festival is to commence soon. The competitions will be conducted in “Video Submission Mode” to ensure that students, teachers, parents and adjudicators participate in the activities in a safe environment. Participating members and competitors are advised to take note of this Reminder.

1. Rules and Regulations

Before submitting the video URL to the Association, competitors must study and observe the Rules and Regulations, including Annexes 1 – 3. If they are found to have violated the Rules and Regulations, whether before or after the competition, the violation may result in:

- (i) disqualification; or
- (ii) the competitors will not be awarded any marks (grades) or certificates; or
- (iii) the marks (grades) will be affected.

2. Competition Notifications (CN)

- 2.1 Entry Form Receipts (EFR) and Competition Notifications (CN) were already available for members to download from the Association website from 2 February 2021. The competitor’s Reference Number and Validation Code are printed on the CNs. Members should distribute these two documents to their students for video-recording their performance, filling out the Video Submission Form and registering the service of “Technical Support Centres” (if necessary, please refer to Point 5.2 below).
- 2.2 Students should keep the CN as an important document.

3. Video-record the Performance According to Specifications of Video

- 3.1 Competitors should announce their names as shown on the Competition Notification, class code, group no. and assigned order. The announcement should be made in English except for Singing in Chinese classes, Chinese instrumental classes and Cantonese operatic song classes.
- 3.2 If music scores are used, show the original score in front of the camera for at least 2 seconds.
- 3.3 Perform the competition pieces according to the performing order stipulated in the competition requirements.
- 3.4 The video must be a single shot video footage. No special effects, mixing, editing or post-production are permitted.
- 3.5 The video must be recorded live and no dubbing is permitted.
- 3.6 Details of specifications of video are listed in Section 4 of the Rules and Regulations. Please follow the guidelines for video shooting.
- 3.7 The requirements in Section 3 of the Rules and Regulations should also be followed.

4. Submitting On-line Video Submission Form

- 4.1 Upload the video to YouTube and set it as “Unlisted”, so that anyone with the link can watch the video. Please be aware that different wordings may be shown on different models of the electronic devices, thus the option that carries the meaning of “anyone with the video link can watch your video” should be chosen.
- 4.2 Name the video title according to the prescribed format (Reference number – Name).
- 4.3 After uploading the video to YouTube, please retrieve the URL of the video, then fill out and submit the designated on-line “Video Submission Form” (Form). This Form will be available on the Association website (www.hksmsa.org.hk) from 10:00 a.m. on 8 March 2021.
- 4.4 Each submission of the Form can only be used to submit the video URL and related information for ONE entry. If one competitor is entered for more than one class, please submit the Form separately.
- 4.5 **The submission period of the Form is from 8 March (10:00 a.m.) to 19 March (5:00 p.m.) 2021. Please reserve time for uploading the video and submitting the Form to avoid heavy upload traffic.** The submission time is based on that of the Association server. Any late submission, regardless of reasons, will not be accepted.
- 4.6 Once you have **completed the submission, you will receive a confirmation email**, including a copy of the submitted information. **Please make sure all the information is correct.** If you find an error, please re-submit the form.

5. Support from the Association

- 5.1 Competitors, teachers and parents can visit the public page “[Special Arrangement for 73rd Hong Kong Schools Music Festival](#)” on the Association website to browse the videos and manuals about the new mode, including:

- ◆ [Video Shooting Tips](#)
- ◆ [Procedure of Video Uploading and Video URL Submission](#)
- ◆ [Frequently Asked Questions \(FAQ\)](#)

5.2 Technical Support Centres

The Association will set up some technical support centres to assist competitors who have difficulties in uploading videos and filling the on-line submission form during the submission period (**NO video recording service will be provided**). For crowd control purpose, members / parents / competitors should register for the service in advance on the Association website. The registration will start at 10:00 a.m. on 1 March 2021. For locations and notes of the technical support centres, please visit the website at that time.

6. Safety and Hygiene

Due to COVID-19, the Association suggests the competitors adopt the following during shooting –

- 6.1 Competitors are encouraged to videotape the performance at a safe venue and keep an appropriate distance between the competitor and the accompanist.
- 6.2 In order to minimize cross infections, competitors may consider taking precautionary measures such as using disinfection spray and gel to clean the instruments and sanitize the area before and after the recording.
- 6.3 The accompanist may wear a mask during recording.
- 6.4 Transparent plastic shields may be set up between the competitor and the accompanist.

We hope that students, teachers and parents will enjoy the learning experience in this new mode of Music Festival and we look forward to the wonderful performances of participants!

The Association website: www.hksmsa.org.hk

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